

Application Guidelines for Undergraduate Research Student

1. Application Qualifications

The applicant must be non-Japanese (except those with permanent resident visa) who satisfies one of the following requirements, and has sufficient ability of Japanese or English to conduct research.

- (1) Those who graduated or expect to graduate from a university in Japan.
- (2) Those who completed or expect to complete 16 years of formal schooling in a foreign country.
- (3) Those who have the equivalent academic qualification to a graduate of Faculty of Economics, Nagasaki University.

2. Period of Entrance

April or October

3. Term of Research

Term of research must not be more than one year. However, term extension of up to an additional year is possible if necessary to complete his/her research.

4. Application Procedure

- (1) The following documents have to be submitted.
 - ① Application for research student (Japanese or English)
 - ② Resume form (Japanese or English)
 - ③ Copy of Resident Card or entry visa (for foreign student who is living in Japan)
 - ④ Certification of graduation or pending graduation (original) *
 - ⑤ Academic transcript of last educational institution attended (original) *
 - ⑥ Certificate of health (issued within the last three months)
 - ⑦ Research plan: approximately 2000 characters in Japanese or approximately 600 words in English
 - ⑧ Resume of previous research: approximately 2000 characters in Japanese or approximately 600 words in English
 - ⑨ Recommendation letter (Japanese or English) from main professor of school graduated from or current university
 - ⑩ Certification of language proficiency (one of the below mentioned certificates)

If the applicant wishes to be taught in Japanese:

(1) N1 level on JLPT

If the applicant wishes to be taught in English:

(2) TOEFL PBT 550 and over

(3) TOEFL iBT 79 and over

(4) IELTS 6.0 and over

(5) CEFR B2 and over

Students who are registered in/graduated from universities that are located in the USA, UK, EU, Canada, New Zealand and Australia will be exempted from submitting language certificates.

⑪ Certification of ability to pay Yen 1 million as a research student*

Income certification such as balance sheet of bank account, copy of bank book or any other document of the applicant, parents, guardian or other sponsor, which can prove the ability to pay the above-mentioned amount.

⑫ Permission letter (Japanese or English) from supervisor (regular employee)

⑬ Sheet for examination fee payment certificate (attach the examination fee payment certificate)

*④⑤⑪ English translation must be attached if the original copy is issued in a language other than English.

(2) Application Deadline

Entrance in April: Applications must arrive by October 31st (previous year)

Entrance in October: Applications must arrive by April 30th (same year)

Note

Anyone who would like to apply under the condition 1 (3) and was educated under a foreign system of 15 years, must go through an additional review process. Therefore, the applicant should apply five months earlier than the expected month of admission with documents ①, ②, ④, ⑤, and ⑦. Be sure to ask the administrative office in advance before submitting the documents.

(3) Address for submission of documents (Applications must be sent by post)

Economics Administrative Division, Institute of Humanities and Social Sciences

Faculty of Economics, Nagasaki University

4-2-1 Katafuchi, Nagasaki, 850-8506, Japan

(4) Examination fee

Examination fee of Yen 9,800 should be paid using the e-payment site. After payment, attach the examination fee payment certificate to the Sheet for examination fee payment certificate and submit it with other necessary documents.

Note

1. Submitted documents shall not be returned.
2. Paid examination fee shall not be returned.
3. Applicants must fill in the document by himself/herself. Application shall be rejected if incomplete or fraudulent application documents are found.
4. Admission shall be cancelled if incomplete or fraudulent application documents are found even after the applicant is accepted.

5. Screening Procedure

- (1) First screening of submitted application documents
- (2) Second screening by phone, video, or e-mail interview (within one month after the deadline of submission of documents).

Contents of interview: eligibility as a research student
 question(s) related to submitted documents
 question(s) needed to judge

If the applicant does not reply within 7 days from the first contacted date, the application can be rejected. Result of review will be sent whether or not the applicant is accepted. We cannot answer any inquiries regarding the result which will be noticed to the applicant.

6. Entrance procedure

Accepted applicants should finish entrance procedure by the date mentioned in the notice. Furthermore, to complete the entrance procedure, the accepted applicant must finish the payment of entrance fee and first term tuition according to the rule set by this faculty and must present the following documents:

- (1) One photo (2.4×3)
- (2) Status of Residence
- (3) Certification of Graduation or Degree Certification (prospect of graduation)

Note

For academic year of 2024

Entrance fee : ¥84,600 Tuition fee : ¥29,700 per month

7. Inquiries

For inquiries, please contact the address below.

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Faculty of Economics, Nagasaki University

4-2-1, Katafuchi, Nagasaki, Japan

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